

# Avening Community Centre Hall Board Minutes

The Avening Community Centre Hall Board met in-person at Avening Community Centre at 3401 County Road 42 on March 19, 2026 at 07:00 PM.

Those in attendance were:

**Members:** Melanie Walters, Chair  
Bonnie MacPherson, Booking Agent  
Bill Hewitt  
Monica Norris  
Councillor Robert McArthur, Council Representative

**Regrets:** Karen Cubitt, Treasurer  
Sara Hershoff  
Tina Stephens  
Mayor Measures, Ex Officio

**Staff:** Shannon Peart, Legislative Coordinator - Committee & Boards

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## 1. Call to Order

The Chair called the meeting to order at 7:09 p.m. and Bill Hewitt read the Land Acknowledgment.

## 2. Approval of Agenda

**Moved by** Bonnie MacPherson

**Seconded by** Councillor McArthur

Be It Resolved that Avening Community Centre Hall Board hereby approve the meeting Agenda dated March 19, 2026, as presented.

**Motion Carried**

### 3. Declaration of Interest

None.

### 4. Approval of Previous Minutes

**Moved by** Bill Hewitt

**Seconded by** Bonnie MacPherson

Be It Resolved that Avening Community Centre Hall Board hereby approve the meeting minutes dated February 19, 2026, as presented.

**Motion Carried**

### 5. Executive Reports

#### 5.1 Chair Report

Nothing at this time.

#### 5.2 Treasurer Report

Nothing at this time.

#### 5.3 Booking Agent Report

Bonnie MacPherson, Booking Agent, reported a high volume of inquiries, with two bowling parties per month and five summer weddings booked. An upcoming event by the Rainbow Club included. Kitchen rentals will be blocked from the 18th to the 28th to accommodate kitchen-related work.

**Moved by** Councillor McArthur

**Seconded by** Monica Norris

Be It Resolved that Avening Community Centre Hall Board hereby receive the verbal Rental Report for information.

**Motion Carried**

### 6. Business Arising from the Minutes

#### 6.1 Beef BBQ

Preliminary planning for a Beef BBQ event at the end of June 27th was discussed. The Board has been compiling past information, cost estimates, and logistical considerations, recognizing it will be a significant undertaking. The item will be discussed further at the next meeting.

#### 6.2 Kitchen Countertops Update

A site visit was completed to review the kitchen, and materials have been ordered. Timing for the installation has not yet been provided. Preparation requirements, including removal of existing sinks and countertops and installation of a plywood base, were discussed.

## 7. New Business

### 7.1 Upcoming Concerts & Volunteers

Bill Hewitt provided an update on upcoming concerts, including planning requirements, volunteer coordination, and event logistics. A volunteer call-out will be emailed for the April 18 and May 9 concerts.

## 8. Next Meeting

April 16, 2026 at 7:00 p.m.

## 9. Adjournment

**Moved by** Monica Norris

**Seconded by** Bill Hewitt

Be It Resolved that Avening Community Centre Hall Board meeting hereby be adjourned at 7:36 p.m.

**Motion Carried**

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Melanie Walters, Chair

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Shannon Peart, Legislative Coordinator – Committee & Boards